

BAC BOARD MEETING – January 18, 2023

Meeting began at 5:30 pm (meeting held via Zoom)

In attendance: Angie Marianthi, President; Wayne Rysavy, Member; Sherri Potter, Treasurer; Christi Schofield, Member; Gretchen Huettig, Vice President

Absent: Vacancy (Jo Burgoon)

Approval of Last Minutes

- Motion to approve October 12, 2022 meeting minutes by Wayne Rysavy, Gretchen Huettig seconded. The motion passed unanimously.

New Member Applications

- Open Discussion about New Board Applicants - Lizzy and Pogo
 - o Both applicants are qualified in unique ways and both were regarded positively.
 - o Note: Add “Pronouns” to the BAC Board Application
- Motion to approve new board applicants by Angie Marianthi, seconded by Sherri Potter. The motion passed unanimously.
 - o Gretchen will send the welcome email to new members.
 - o Note: Specify that term starts/expires in January (2023-2025)

Old Business

- Financials Review (GH)
- Numbers Report (GH)
 - o Same number of shifts in 2021, but more patients seen/more business in 2022.
- Bylaws Update (GH)
 - o Not approved, but updated by Jo and Gretchen. All board members must review and approve before the next meeting. (GH + AM)
 - o ACTION ITEM: Review before next meeting.

New Business

- Approve Budget
 - o Notes:
 - Budget more closely reflects shifts, holiday time, and PTO (GH)
 - Any costs related to performing acupuncture are noted, including potential part-time workers for the front desk (SP)

- New service: Sauna. Sauna income is factored in, seasonality may affect income. (SP + GH)
 - Potential for hiring a new acupuncturist (GH/AM)
 - Thanks to Sherri for helping with the budget from Gretchen.
 - Motion to approve Proposed 2023 Budget by Angie Marianthi, seconded by Gretchen Huettig. The motion passed unanimously.
- 2023 Board Work Plan Review
 - Notes:
 - Integrate Work Plan Review into every meeting
 - Next big upcoming project/task is Idaho Gives
 - Clarified specific tasks/projects to check in on (GH + WR to complete)
 - SP: Clarify Grand Opening in March (start work in February or sooner)
 - FOR JULY: Update hiring details in the bylaws/operations and procedures.
 - ACTION ITEM: Check out, revise, and re-share out before the next meeting.
 - Work Plan Calendar looks good. Will review on Friday's Subcommittee Meeting.
- Open Discussion about potential part-time acupuncturist hire
 - Gretchen Huettig opens discussion.
 - Board discusses the process for a part-time hire. Interview will be next Saturday, and Board is invited.

Next meetings

- Scheduled meetings:
 - Subcommittee Meeting Friday January 20 from 3:00 to 4:00 PM
 - Thursday April 20, 2023 at 5:30
 - Thursday July 20, 2023 at 5:30 (SEND OUT INVITE)

Meeting adjourned at 6:46 PM (Motioned by Angie Marianthi and seconded by Gretchen Huettig. Motion passed unanimously.)

Secretary and meeting minute taker: Wayne Rysavy

Minutes approved: