

# Minutes: BAC Quarterly Board Meeting

**Date:** January 15, 2026

**Meeting start time:** 5:30 pm (meeting held via Zoom]

**Present:** Angie Marianthi, President; Shanell Rodriguez, Vice President; Susan Park, Secretary; Pogo Saito, Member; Lizzy Camacho, member; Gretchen Huettig, BAC Employee; DaLynn Greer, BAC Employee; Diane Lozano, BAC Employee

**Not Present:** Taryn Yates, Sherri Potter

- **Call to Order**
  - Attendance
  - Agenda Preview
- **Approval of Last Minutes:** [October 23, 2025 Board Meeting Minutes](#)
  - Pogo moved; SP seconded. Minutes approved.
- **Board Members**
  - General discussion about role of BAC board in operating decisions and the Board agreement and expectations documents, which are not aligned.
  - General question: How do we balance the BAC decision-making process with board oversight?
  - After a long, rich discussion, the group agreed that a sub-group of the board, made up of the President, Secretary, and Treasurer, would serve on the Wisdom Council and be available to the BAC Employee Group as needed for advisement and important decisions, as outlined in the revised [Proposed BOD Responsibilities & Agreements](#) document.
  - The Board reviewed and edited the document. It may need some slight additional tweaking. Board applicants will be asked to review the document in their application and will be asked to sign the document once they are on the board.

Lots of great discussion about the new agreement.

- Review and agree to:
  - [Conflict of Interest form](#)
  - Shanell is going to add that language to the agreement.
- **Q1 Task:** Review [Proposed 2026 BOD Workplan](#)
  - **Old Business:**
    - **October, 2025 meeting Action Item:** Shanell will review the workplan
    - Which she did it and it's awesome!!
- **Q1 Task:** Board Member and Officer vote ([BAC 2026 board roster](#))

- (Re)Election of members: , Sherri, Susan, and Taryn
- Vacancy recruitment (Lizzie replacement)
- Election of officers (even year): Vice President and Treasurer

Discussion about when to do the vote. Terms end at the end of this meeting. SP moved to re-elect the three officers up for, Pogo seconded.

Shanell moved to nominate Gretchen to serve as VP (unanimously agreed to by ee group). Susan seconded.

- **Q1 Task:** Idaho Gives
  - Form Idaho Gives Working Group
    - Discuss how board members can contribute to the Idaho Gives effort
  - **Old business:**
    - **October 2025 Action Item:** Lizzie will draft a call for donations letter.
- **Other Old Business:**
  - **April, 2025 meeting Action Item:**
    - DaLyn will update corporate filing documents with the State of Idaho to reflect Susan as secretary
  - **October, 2026 meeting Action Item:**
    - Susan will add tasks from the workplan to the meeting agendas
- New Business:
  - BOD location of [completed applications](#)
  - [By-law](#) review and clean-up
- **Budget / Financial Recap**
  - Financials review
  - We just did not make enough money. And the payroll tax thing. Payroll tax - had been part of payroll became a second line item. We didn't really understand what it is. ON the advice of quickbooks experts. But it should have stayed in. The numbers weren't matching up, on a monthly basis. It wasn't showing up in Quickbooks.
  - Numbers report
  - **Q1 Task:** 2026 Budget discussion and approval
  - It does show up as \$21,000 in the hole. Which is not great. So we'll do a May check-in. Two factors we are looking at: really looking at Idaho Gives, ramping that up. The other is that we raised our prices from \$25 min to \$30. Hard then to now what the average per patient amount will be. They estimated it'll be \$32, but that's conservative. They expect it to be better.

- Budget is based on an average of 18 patients per shift - has historically been very do-able. This year it was an average of 15 patients per shift, so that's what the budget is based on. Again, we hope that number will increase. We need to get our patient numbers up.
  - Some discussion about Nampa. And how is the savings acct? Discussion about using a high-yield acct.
  - Watching it closely. EE grp has discussed this in depth. Increase patient nbrs.
  - Discussion about the sliding scale and how to improve messaging on that so people understand that we really can't get by on the minimum. \$40 is what we need.
  - Pogo made a good point about the high end. Let's raise it. Also talking about a donation box. "Allowing ourselves to receive."
  - Diane suggested \$100. Then we looked at another clinic and what they do. We liked that visual a lot.
  - We know things aren't look great. Looking for opportunities to check in w/ the board and the newly
  - POGO - moved that we approve what we have, with the caveat of checking in in the spring. It was seconded. (I missed who that it was.)
- We didn't get to Idaho Gives Working Group - so we'll do that via email.
  - Gretchen is the organizer this year.
  - Sunday, January 25th at 7 pm - first meeting.
  - Angie - research account options
  - Susan - research and make sure it's OK to put the \$\$ in a high yield savings acct.
- Volunteer Party - Mara sent an invite to everyone. RSVP by
  - Feb. 7 at 6:30 to 8:30
  - Pot luck style, at the clinic
- **Employees**
  - (Salaries, clinic schedule, hiring updates, etc.)
- **Fundraising / Grants**
  - **Old business:**
    - **October 2025 meeting Action Items:**
      - Lizzie & Susan meet to discuss grants
      - Lizzie & Susan look into opportunities for potential teen mental health initiatives.
      - Angie will research data on the benefits of acupuncture to support grant applications.
    - New business?
- **Community and Partnerships**
  - Programs ([CGHH](#), [Avery's House](#), etc.)
  - Beyond BAC (Legislation, POCA, etc.)
  - Events
- **Set Next Meeting Date**
  - April 23, 2026 5:30 (Angie's)

- July 15, 2026 5:30 (Wednesday) (location TBD)
- **Adjourn**
  - Meeting adjourned at 7:45 PM
  - Secretary and meeting minute taker: Susan Park
  - Minutes approved on